

SAFE KEEPING

A sheriff should be diligent in preventing the escape of persons in his custody. This is a serious matter and the sheriff and his staff should be familiar with Section 1697 of the Penal Law. A steel door, grilled or plate with grilled observation opening, should be provided for the main jail entrance. It should be kept locked at all times. All parts of the jail should be frequently searched for contraband. All doors at entrances to guards' corridors should be kept locked, except when necessarily opened to admit prisoners to do institutional work.

All windows at or near the street level or opening close to adjacent buildings, to which the public has access, should be covered with a stout screen of 1/2" mesh to prevent passing of contraband articles.

Any part of a jail damaged in an escape, or attempted escape, should be promptly and securely repaired.

Wire coat hangers should not be permitted in cells or at any point where so-called "trusties" can obtain posses-