

- (i) sufficient seats for all visitors;
- (ii) access to bathroom facilities and drinking water throughout the waiting and visiting periods;
- (iii) by September 1, 1978, access to vending machines for beverages and foodstuffs at some point during the waiting or visiting period; and
- (iv) access to a Spanish-speaking employee or volunteer at some point during the waiting or visiting period. All visiting rules, regulations and hours shall be clearly posted in English and Spanish in the waiting and visiting areas at each institution.
- (e) The Department shall make every effort to utilize outdoor areas for visits during the warm weather months.

### Section 10.3 *Visiting Schedule*

(a) Visiting hours may be varied to fit the schedules of individual institutions but must meet the following minimum requirements for detainees:

(i) *Monday through Friday*. Visiting shall be permitted on at least three days for at least three consecutive hours between 9 a. m. and 5 p. m. Visiting shall be permitted on at least two evenings for at least three consecutive hours between 6 p. m. and 10 p. m.

(ii) *Saturday and Sunday*. Visiting shall be permitted on both days for at least five consecutive hours between 9 a. m. and 8 p. m.

(b) Visiting hours may be varied to fit the schedules of individual institutions but must meet the following minimum requirements for sentenced prisoners:

(i) *Monday through Friday*. Visiting shall be permitted on at least one evening for at least three consecutive hours between 6 p. m. and 10 p. m.

(ii) *Saturday and Sunday*. Visiting shall be permitted on both days for at least five consecutive hours between 9 a. m. and 8 p. m.

(c) The visiting schedule of each institution shall be available by contacting either the central office of the Department or the institution.

(d) Visits shall last at least one hour. This time period shall not begin until the prisoner and visitor meet in the visiting room.

(e) Prisoners are entitled to at least two visits per week with at least one on an evening or the weekend, as the prisoner wishes. By September 1, 1978, detainees shall be entitled to at least three visits per week with at least one on an evening or the weekend, as the detainee wishes. Visits by properly identified persons providing services or assistance, including lawyers, doctors, religious advisors, public officials, therapists, counselors and media representatives, shall not count against this number.

(f) There shall be no limit to the number of visits by a particular visitor or category of visitors.

(g) In addition to the minimum number of visits required by subdivisions (a), (b) and (e) of this Section, additional visitation shall be provided in cases involving special necessity, including but not limited to, emergency situations and situations involving lengthy travel time.

(h) Prisoners shall be permitted to visit with at least three visitors at the same time, with the maximum number to be determined by the institution.

(i) Visitors shall be permitted to visit with at least two prisoners at the same time, with the maximum number to be determined by the institution.

(j) If necessitated by lack of space, an institution may limit the total number of persons in any group of visitors and prisoners to four. Such a limitation shall be waived in cases involving special necessity, including but not limited to, emergency situations and situations involving lengthy travel time.

### Section 10.4 *Initial Visit*

(a) Each detainee shall be entitled to receive a visit within 24 hours after his or her admission to the institution.

(b) If a visiting period scheduled pursuant to Section 10.3(a) is not available within 24 hours after a detainee's admission, arrangements shall be made to ensure that the initial visit required by this Section is made available.

### Section 10.5 *Visitor Identification and Registration*

(a) Consistent with the requirements of this Section, any properly identified person shall, with the prisoner's consent, be permitted to visit the prisoner.

(i) Prior to a visit, a prisoner shall be informed of the identity of the prospective visitor.

(ii) A refusal by a prisoner to meet with a particular visitor shall not affect the prisoner's right to meet with any other visitor during that period, nor the prisoner's right to meet with the refused visitor during subsequent periods.

(b) Each visitor shall be required to enter in the institution visitors log:

(i) his or her name;

(ii) his or her address;

(iii) the date;

(iv) the time of entry;

(v) the name of the prisoner or prisoners to be visited; and

(vi) the time of exit.